

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of a Regular Board Meeting  
 May 8, 2024

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, May 8, 2024 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

President Roesink called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Roesink, Saldana, Omsted, Sullivan  
 DIRECTORS ABSENT: Pacilio  
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Field Services Superintendent Marvin Gonzalez, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Supervisor Gabe Mendez, District Engineer Dexter Wilson, Field Services Technician Hugo Gonzalez and his family

**3. Pledge of Allegiance**

Director Omsted led the pledge of allegiance.

**4. General Public Comment Period**

None.

**5. Approval of Agenda**

Upon a motion duly made by Director Omsted, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Absent
Director Sullivan	Yes

**6. Presentations and Awards**

GM Bushee stated that last month Hugo was acknowledged at the April Board meeting for being announced by CWEA as the winner of the Collection System Person of the Year at the State level. Unfortunately, Hugo was on a family vacation at the time and was unable to attend the Board meeting. GM Bushee noted that tonight Hugo and his family are in attendance. GM Bushee provided background information on Hugo and acknowledged him for his recent achievement.

The Board and staff congratulated Hugo for his efforts and President Roesink thanked Hugo and his family for attending the meeting.

## CONSENT CALENDAR

### 7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- April 17, 2024 Regular Board Meeting
- April 30, 2024 Community Affairs Committee Meeting
- April 30, 2024 Investment and Finance Committee Meeting

### 8. Approval of Demands for March/April 2024

Payroll Checks numbered 240417-18 – 240501-5; General Checking Checks numbered 25588-25658

### 9. Operations Report (A copy was included in the original May 8, 2024 Agenda)

### 10. Finance Report (A copy was included in the original May 8, 2024 Agenda)

### 11. Quarterly Treasurer's Report

This report discloses investments for the quarter ending March 31, 2024.

### 12. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of April 2024.

Upon a motion duly made by Vice President Saldana, seconded by Director Omsted, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Absent
Director Sullivan	Yes

## EWA and COMMITTEE REPORTS

### 13. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on April 24, 2024.

Vice President Saldana reported on EWA's Board meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on May 7, 2024.

GM Bushee reported on EWA's MAM meeting.

### 14. Committee Reports

A. Community Affairs Committee Meeting was held on April 30, 2024.

Vice President Saldana reported that the Community Affairs Committee (CAC) reviewed and commented on the final draft layout of the Spring 2024 newsletter. The CAC suggested some minor edits and staff and Rising Tide Partners stated they would make the changes.

The CAC directed staff to move forward with the production of the newsletter and forward the final draft to the Board for their review prior to printing.

The CAC also reviewed a recommendation to authorize the General Manager to execute Task Order No. 2 to the Rising Tide Partners (RTP) Public Information Services Agreement in an amount not to exceed \$50,028 for the period of July 1, 2024 through June 30, 2025.

The CAC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

**B. Investment and Finance Committee Meeting was held on April 30, 2024.**

Director Sullivan reported that the Investment and Finance Committee (IFC) reviewed the following items:

- Actuarial Valuations of LWD's Pension Plan; and
- Actuarial Valuation of LWD's Retiree Health Program

These items were for informational purposes only. The IFC concurred with staff to present these updates to the Board of Directors and it will be discussed later in the agenda

## **PUBLIC HEARING**

**15. A proposal to adopt an ordinance increasing the amount that may be paid to Directors and Officers of the District for service to the District.**

President Roesink opened the public hearing for comments. There were no public comments. President Roesink closed the public hearing.

## **ACTION ITEMS**

**16. Board of Directors Compensation Adjustment**

Adopt Ordinance No.149 Increasing Compensation of Directors and Confirming meetings that Qualify for Director Compensation.

President Roesink asked if there was a motion to increase the Board of Directors compensation by 5%. There was no motion and the recommendation did not pass, therefore, no action was taken.

**17. Public Information Services Task Order No. 2**

Authorize the General Manager to execute Task Order No. 2 to the Rising Tide Partners (RTP) Public Information Services Agreement in an amount not to exceed \$50,028 for the period of July 1, 2024 through June 30, 2025.

Upon a motion duly made by Director Omsted, seconded by Director Sullivan, and unanimously carried, the Board of Directors authorized the General Manager to execute Task Order No. 2 to the Rising Tide Partners (RTP) Public Information Services Agreement in an amount not to exceed \$50,028 for the period of July 1, 2024 through June 30, 2025 by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Absent
Director Sullivan	Yes

**18. Approving the Recommended Encina Wastewater Authority Fiscal Year 2025 (FY25) Budget**

Adopt Resolution No. 2414 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2025 (FY25) Operating and Capital Budgets.

DFA Green presented the recommendation to approve the EWA FY25 Budget. He noted that President Roesink and Vice President Saldana, as LWD's Encina representatives, have already reviewed the EWA FY25 Budget.

Upon a motion duly made by Director Sullivan, seconded by Vice President Saldana, and unanimously carried, the Board of Directors adopted Resolution No. 2414 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2025 (FY25) Operating and Capital Budgets by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Absent
Director Sullivan	Yes

**19. CalPERS Pension and OPEB Updates**

DFA Green introduced the item and provided background information on the actuarial valuation of LWD's Pension Plan. He stated that CalPERS publishes two actuarial reports in August every year for LWD: one report is for Classic members (employees hired before Jan. 1, 2013) and the other is for PEPRAs members (employees hired after Jan. 1, 2013).

DFA Green presented an overview of the recent actuarial valuation and the following topics:

- Pension Costs Factors;
- Pension Updates;
- UAL (Unfunded Accrued Liability) Background;
- Pension Assets, Liabilities, and UAL from 2014-2023

Vice President Saldana and Director Omsted asked various questions regarding the pension and OPEB updates. DFA Green answered their questions.

DFA Green noted that the actuarial evaluation estimated that LWD's net pension liability is \$5.3M, which is up from last year's estimate of \$2.8M.

This item was for informational purposes and no action was taken.

DFA Green then provided background information on the actuarial valuation of LWD's Retiree Health Program. DFA Green presented an overview of the recent actuarial valuation. He noted that the District's Net OPEB Liability is actually a Net OPEB Asset of \$37,776 and the District's Plan Fiduciary Net Position investments managed by the California Employees' Retiree Benefit Trust (CERBT) were greater than the District's OPEB liability.

This item was for informational purposes and no action was taken.

## INFORMATION ITEMS

### 20. Project Status Updates and Other Informational Reports

- A. The CSDA Quarterly Dinner is scheduled for Thursday, May 16, 2024 at The Butcher Shop Steakhouse in San Diego, CA.

EA Baity announced the date and time of the next CSDA Quarterly Dinner.

- B. The 2024 Annual Employee Luncheon is scheduled for July 11, 2024 at 12noon at the District office.

EA Baity announced the date and time of the 2024 Annual Employee Luncheon.

### 21. Directors' Meetings and Conference Reports

None.

### 22. General Manager's Report

None.

### 23. General Counsel's Report

None.

### 24. Board of Directors' Comments

None.

### 25. Adjournment

President Roesink adjourned the meeting at approximately 5:39 p.m.



Paul J. Bushee  
Secretary/General Manager  
(SEAL)



Chris Roesink, President