

**LEUCADIA WASTEWATER DISTRICT**

Minutes of a Regular Board Meeting

October 9, 2024

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, October 9, 2024 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

President Roesink called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Roesink, Saldana, Omsted, Pacilio, Sullivan

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Administrative Services Supervisor Trisha Hill, Field Services Superintendent Marvin Gonzalez, Executive Assistant Tianne Baity, Project Coordinator Ian Riffel, District Engineer Dexter Wilson, Field Services Supervisor Mauricio Avalos, Field Services Technician Matthew Anderson

**3. Pledge of Allegiance**

Director Omsted led the pledge of allegiance.

**4. General Public Comment Period**

None.

**5. Approval of Agenda**

Upon a motion duly made by Vice President Saldana seconded by Director Omsted, and unanimously carried, the Board of Directors approved the agenda by the following vote:

<b>Director</b>	<b>Vote</b>
<b>President Roesink</b>	Yes
<b>Vice President Saldana</b>	Yes
<b>Director Omsted</b>	Yes
<b>Director Pacilio</b>	Yes
<b>Director Sullivan</b>	Yes

**6. Presentations and Awards**

Achievement of Individual Awards – Professional Achievement Award for Matthew Anderson

GM Bushee introduced Field Services Technician In-Training Matthew Anderson and provided background information on Matthew stating that Matthew recently received his Cross Connection Control Specialist certification from the American Backflow Prevention Association.

He noted that Matthew is eligible for a \$500 incentive award under the District’s incentive program.

The Board congratulated Matthew and thanked him for his efforts.

## CONSENT CALENDAR

### 7. Approval of Board and Committee Minutes

Minutes of the following meetings:

September 18, 2024 Regular Board Meeting  
October 1, 2024 Engineering Committee Meeting  
October 2, 2024 Community Affairs Committee Meeting

### 8. Approval of Demands for September/October 2024

Payroll Checks numbered 240918-1 – 241002-19; General Checking Checks numbered 26121-26198

### 9. Operations Report (A copy was included in the original October 9, 2024 Agenda)

### 10. Finance Report (A copy was included in the original October 9, 2024 Agenda)

### 11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of September 2024.

### 12. Status Update on the Fiscal Year 2025 (FY25) LWD Tactics and Action Plan

Upon a motion duly made by Director Pacilio, seconded by Vice President Saldana, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

## EWA and COMMITTEE REPORTS

### 13. Encina Wastewater Authority (EWA) Reports

#### A. EWA Board Report – Meeting held on September 25, 2024.

Vice President Saldana reported on EWA's September 25, 2024 Board meeting.

#### B. An Encina Member Agency Manager's (MAM) Meeting was held on October 1, 2024.

GM Bushee reported on EWA's October 1, 2024 MAM meeting.

### 14. Committee Reports

#### A. An Engineering Committee (EC) meeting was held October 1, 2024.

Director Omsted reported that the EC reviewed the following recommendations for the

Batiquitos Pump Station:

- Authorize the General Manager to execute an Agreement with SCW Contracting Corporation for construction services to complete the Batiquitos Pump Station Emergency Basin Rehabilitation Project in an amount not to exceed \$1,279,239;
- Authorize an additional appropriation of \$165K for project construction; and
- Authorize the General Manager to execute an Agreement with Pacific Rim Mechanical for construction services to complete the Batiquitos Pump Station HVAC Equipment Replacement in an amount not to exceed \$94,665.

The EC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

The EC also received an update on the San Marcos Creek Crossing Diversion Project, the L1 Condition Assessment, and an emergency repair of a pipe on the railroad bridge on La Costa Avenue. There was no action taken.

GM Bushee provided a detailed description on the emergency repair on the railroad bridge and thanked PC Riffel for his help in coordinating the repair.

**B. Community Affairs Committee (CAC) meeting was held October 2, 2024.**

Vice President Saldana reported that the CAC reviewed and commented on the final draft layout of the fall 2024 newsletter. The CAC suggested some minor edits and staff stated they would make the changes.

The CAC directed staff to move forward with the production of the newsletter and forward the final draft to the Board for their review prior to printing.

## **ACTION ITEMS**

**15. Batiquitos Pump Station Emergency Basin Rehabilitation Project – Award of Construction Contract and Authorize Additional Appropriation**

Recommendation 1: Authorize the General Manager to execute an Agreement with SCW Contracting Corporation for construction services to complete the Batiquitos Pump Station Emergency Basin Rehabilitation Project in an amount not to exceed \$1,279,239; and

Recommendation 2: Authorize an additional appropriation of \$165K for project construction.

PC Riffel introduced the item and provided background information noting it is a Fiscal Year 2025 tactical goal.

PC Riffel said that in April 2024, the Board authorized final design services with Water Works. PC Riffel stated that in August 2024, Water Works completed project design and staff advertised the project for bids. PC Riffel continued that the estimated construction cost was \$1.110M. PC Riffel said that the District received one (1) bid by the deadline and SCW Contracting Corporation (SCW) had the only bid of \$1,279,239. He noted that SCW's bid was \$169k more than the cost estimate.

PC Riffel reviewed actions staff took to ensure the bid was competitive. Based on this analysis, the positive project history with SCW, and the risk of delaying the project another year, staff is recommending that the bid be awarded to SCW.

Vice President Saldana asked if the District will have to move money from other projects to cover the additional costs and if that will impact any future projects. GM Bushee stated that the additional costs will not impact other active projects since the additional appropriation will come from the District's reserve account.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Pacilio, and unanimously carried, the Board of Directors authorized the General Manager to award the contract for the Batiquitos Pump Station Emergency Basin Rehabilitation Project construction to SCW in an amount not to exceed \$1,279,239 as the lowest responsive and responsible bidder and authorized an additional appropriation of \$165k for project construction by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

**16. Construction Contract Award for the Batiquitos Pump Station HVAC Equipment Replacement**

Authorize the General Manager to execute an Agreement with Pacific Rim Mechanical for construction services to complete the Batiquitos Pump Station HVAC Equipment Replacement in an amount not to exceed \$94,665.

PC Riffel introduced the item and provided background information noting it is a Fiscal Year 2025 tactical goal.

PC Riffel stated that in July 2024, staff advertised the project for bids. PC Riffel continued that the District received two (2) bids by the deadline and Pac Rim had the lowest bid of \$112,665. He noted that Pac Rim's bid was \$25k more than the FY25 budget amount of \$87.5k and of this amount, \$18K was for the electrical upgrade needed for the new equipment.

PC Riffel mentioned that staff decided to reach out to an electrical contractor familiar with the District, Southern Contracting (Southern), to request a proposal for the electrical upgrade work. Southern's proposal was nearly \$9k lower than Pac Rim's. As a result, staff believes the best approach is for the District to complete the electrical upgrade work with Southern and reduce Pac Rim's bid by \$18k, resulting in a new bid of \$94,665. Therefore, the total project cost is reduced from \$112,665 to \$103,765.

The Board thanked PC Riffel for his presentation.

Following discussion, upon a motion duly made by Vice President Saldana, seconded by Director Omsted, and unanimously carried, the Board of Directors authorized the General Manager to execute an Agreement with Pacific Rim Mechanical for construction services to complete the Batiquitos Pump Station HVAC Equipment Replacement in an amount not to exceed \$94,665 by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

## INFORMATION ITEMS

### 17. Project Status Updates and Other Informational Reports

None.

### 18. Directors' Meetings and Conference Reports

None.

### 19. General Manager's Report

GM Bushee reported on the following:

- Student Career Day will be tomorrow, October 10, 2024, and he thanked ADS Hill, AS Torres-Garcia, DFA Green, and Neal Bloom of RTP for their work on the event; and
- He will be on vacation October 10<sup>th</sup> and 11<sup>th</sup> and DFA Green will be the acting GM.

Vice President Saldana asked how many students are expected to attend Student Career Day. ADS Hill answered 50 high school students and 60 junior college students.

### 20. General Counsel's Report

None.

### 21. Board of Directors' Comments

None.

### 22. Closed Session

Personnel matters as authorized by Government Code 54957. There was no reportable action.

### 23. Adjournment

President Roesink adjourned the meeting at approximately 5:58 p.m.



Paul J. Bushee  
Secretary/General Manager  
(SEAL)



Chris Roesink, President